



MOBILE DEVICE & PHONE GUIDELINES

Rationale

Staff and School Council of Pingelly Primary School recognise many students and their families own a mobile phone and that some child/ren bring a mobile phone to school for before and after school safety/security reasons.

Our core business of teaching and learning needs to be conducted in an environment free from unnecessary distractions or disruptions. Pingelly Primary School strongly discourages bringing mobile phones to school by students.

Aims

- inform staff, students and parents about use of mobile phones at school;
- outline procedures and processes of this policy.

Guidelines

Staff

- Mobile phone use is not permitted during teaching time, while on duty and during meetings.
- Mobile phones will be switched off or put on 'silent' or 'discreet' mode.

Students

- Students remain responsible for their personal effects whilst at school. Pingelly Primary School takes no responsibility for mobile phones and accepts no responsibility for replacing lost, stolen or damaged mobile phones. Mobile phones are brought to school entirely at the owner's risk.
- There is no reason why a student needs to have in their possession or use, a mobile phone during the school day.
- In cases of emergency the school office remains a vital and appropriate point of contact and can reach children quickly and assist in an appropriate way.
- If a student brings a mobile phone onto the school grounds during the school day, a **Mobile Phone Permission Slip** needs to be completed by a parent. The phone must be handed in at the office before school and collected at the end of the day. Phones will be secured in the office and made available at the conclusion of the day.

Consequences

If a student is found to be in breach of these guidelines:

- Parents will be contacted immediately and informed of the situation;
- The Principal will suspend students found to be involved in the use of a mobile phone without permission from Pingelly Primary School Staff;
- The Principal will suspend students found to be involved in recording, distributing or uploading inappropriate images or videos of students, parents or staff on school premises;

Inappropriate Use

Generally, a mobile phone will be used inappropriately if it:

- disrupts or is likely to disrupt the learning environment or interfere with the operation of the school; or
- threatens or is likely to threaten the safety or well-being of any person; or
- is in breach of any law.

Inappropriate use of mobile phones will include students using them to bully, intimidate or otherwise harass other people through any SMS or text message, photographic, video or other data transfer system available on the phone.

It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. The school may consider it appropriate to involve the police.

Related Technology

The procedures applying to the inappropriate use and security of mobile phones, apply equally to the inappropriate use of portable computer games, ipods and similar devices.

Exemptions

Exemptions of this policy can only be approved by the Principal and then only in exceptional circumstances

MOBILE DEVICE & PHONE PERMISSION SLIP
Application for student to have mobile telephone on school premises

Parent Name: _____

Contact Details: _____

Student Name: _____

Date: _____



Please indicate the reason for having a mobile telephone on school premises.

Pingelly PS accepts no responsibility for loss and/or damage to mobile telephones and any associated mobile telephone contracts relating to loss and/or damage on school premises. Your application will be reviewed by the Principal and you will be contacted with the outcome.

Thank you

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School use only

- Approved unconditionally
- Approved with conditions:
- Declined - reason:

Signed: _____

Date: _____